

SKIPTON BEER FESTIVAL 2018 STAFFING FORM

If you are a CAMRA member who is willing to work at or to help set up/take down Skipton Beer Festival 2018, please complete this form and return it to Ian Berry (details at bottom of page), by **Saturday 24th March**. The festival will be held in Ermysted's Grammar School on Gargrave Road, Skipton (see the festival website for directions and a map), **setting up 10th & 11th April, open Thursday 12th April to Saturday 14th April** and we need to **clear the site on Sunday 15th April**. Please show when you are available below. You will be sent confirmation along with staffing details soon after 24th March (N.B. *Anyone submitting a form after the deadline may be turned down if we have sufficient staff for that session*). **On arrival at the festival please report to the staffing desk.**

Please note

- We especially need people to help in setting-up on Tuesday and Wednesday and for taking down on Sunday morning. During the festival, help from 7pm onwards would be most appreciated.
- When the festival is open, if you intend to work from the beginning of a session, it would be helpful if you could arrive at least 30 minutes before the doors open. At the end of a session, we would be grateful if people could spare the extra half hour to clear up after the customers have gone. All sessions will end at 10pm. We will need to start taking down during Saturday evening, and would welcome help from "fresh legs" on Saturday evening and Sunday morning.
- We encourage people working all day on Friday or Saturday to take a long break of 1.5 to 2 hours. Please indicate on your staffing form when you would like to have a break (we may ask you to alter this to ensure adequate cover).
- We endeavour to place people in their favourite/chosen area, however sometimes this is not possible so please be aware that you may be asked to work where you are needed most. Please let the staffing team know, in confidence, if there are any areas, where you can't work.
- **All bars are cash only. This is a no token beer festival.**

Up-to-date information on the Festival can be found at:- www.skiptonbeerfestival.camra.org.uk

Health & Safety

- In order to comply with Health & Safety regulations you will be required to sign in on arrival at the festival and sign out on leaving. Please have your CAMRA membership card with you.
- On arrival at the festival you will be given a Health and Safety induction.

Time:	9-10	10-11	11-12	12-1	1-2	2-3	3-4	4-5	5-6	6-7	7-8	8-9	9-10	10-11	11-12
Tue 10 April															
Wed 11 April															
Thu 12 April															
Fri 13 April															
Sat 14 April															
Sun 15 April															

Grey shading indicates when the festival is open. Boxed times are when we expect to have access to the venue.

Please indicate your availability above. You will be assigned an area in which to work on reporting for duty at the festival.

I agree to abide by the Festival Hygiene and Health & Safety guidelines, a copy of which will be given to me before I start work at the festival.

Signature: _____

Date: _____

Name:	Telephone No.(s):
Address:	
Email:	
Other Information (experience, preferences, qualified first aider, have use of car during setup/takedown etc.)	
Have you worked at a festival before?	
CAMRA Membership Number:	Branch: